



Global Education Office  
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## J-1 Scholar Out of Country Record

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On April 18, 2008, the Department of State introduced an “Out of Country” functionality that allows a J-1 Research Scholar or Professor to participate in his/her exchange program for a particular period of time outside of the U.S, provided the program activities will be continued in the out of country location. The DS-2019 and SEVIS record remain *ACTIVE* during this time period.

### When to Request “Out of Country” Authorization

The J-1 Scholar will be out of the U.S. for 60 days but less than 1 year in agreement with the department to pursue the original objectives of the exchange program.

*“Out of Country” Authorization is NOT required if:*

- The J-1 scholar is vacationing outside of the U.S. for 60 days or less in agreement with the department.
- The J-1 scholar will be outside of the U.S. during a term in which s/he is not required by the department to teach but will return the following term to resume responsibilities.
- The J-1 Scholar is leaving the United States and does not intend to pursue the exchange program objectives. In this case, the J-1 Scholar Notice of Departure form should be submitted and the J-1 program will be ended, putting the 24 month bar into effect.

### How to Request “Out of Country” Authorization

- Submit the J-1 Scholar Notice of Departure form and supporting documentation to S at least 2 weeks prior to departure.
- Submit a letter on department letterhead from the scholar’s direct supervisor explaining how the program activities to be completed outside of the country are a continuation of the initial J-1 program objectives.
- Obtain a valid travel signature on the DS-2019.
- The international advisor will review the request. If approved, a confirmation email will be sent to the J-1 Scholar and the Department’s J-1 Scholar Coordinator.

### While “Out of Country” the J-1 Scholar MUST:

- Continue to follow the regulations of the Exchange Visitor program to maintain status.
- Within 10 days, report any changes in address, activities, or status to the Global Education Office. Changes in dates indicated on J-1 Scholar Notice of Departure Form MUST be reported at least 10 days prior to the current out of country end date. End dates cannot be extended if the date has already passed.
- Maintain a valid email address in order for GEO to communicate with the Scholar.
- Maintain a local address in the United States (department address may be used if the scholar will no longer maintain their rental address in Albuquerque)
- Maintain health insurance in compliance with the regulations, at minimum \$50,000 per accident/illness. The requirement for \$7,500 repatriation of remains; \$10,000 for medical evacuation is not required if the scholar will be in his/her home country.
- Ensure that all J-2 dependents leave with the scholar for the period of time s/he will be “out of country”.



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**The J-1 Scholar Coordinator is responsible for:**

- Continuing to report on any changes with the J-1 Scholar while s/he is “Out of Country”
- Informing GEO of any changes in the J-1 Scholar’s program (activities, end dates, etc.)

**To Re-enter the U.S. the J-1 Scholar MUST:**

- Have a valid visa (if your visa has expired or will expire while you are out of the country you must obtain a new one).
- A valid passport with an expiration date at least 6 months into the future.
- Original DS-2019s showing continuity of the exchange program (original with stamp and most recent).
- A valid travel signature on the DS-2019 (less than one year old at time of re-entry)
- Most recent I-94 Departure Card

**Upon Return to the U.S. the J-1 Scholar MUST:**

- Report to GEO to verify arrival. GEO will make copies of current immigration documents for the file.

**If J-1 program activities are not maintained during the scholar’s absence or if the scholar violates the terms of his/her J-1 status, GEO will terminate the J-1 scholar’s status and s/he will not be allowed to return to the U.S. in J-1 Professor/Research scholar status for 24 months.**

**By signing this form I attest that I have read and understand the responsibilities as outlined above:**

Exchange Visitor Signature _____	Date: _____
Department Signature: _____	Date: _____